

## The Mechanism for Applying for Funding

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The following is an overview of the general principles to be followed when applying for funding.

First of all, we describe the Foreign financing system in the PPA, which helps to keep track of the circumstances that need to be addressed:

- Make the whole system clear – what are direct grants or structural fund grants administered nationally by the relevant sectoral bodies, what is seed funding? Financing conditions – research and development projects, in what projects and under what conditions can procurement be made?
- Contact your organization or partner organization’s experts in this area and consult them timely about the funds and calls you are looking to participate. For example, PPAs are a Foreign Financing Group with a separate division of responsibilities:
  - for structural funds – PPA will use a structural fund managed by the Ministry of Economic Affairs and Communications to finance ICT developments. The questions that need to be answered are:
    - What are their rules, what are the planning schedule and logic?
    - What are the internal planning documents, for example, the impact of ICT's road map and its defined priority in applying for funding?
  - for directly managed funding— e.g IFSP, ISFB and in some cases AMIF. The questions that need to be answered are:
    - What are the calls and when are the internal documents and requirements to be met?
    - What is the co-financing, when and how is it planned?
- Research and development projects, including Horizon, are managed by an official working in a Strategy Bureau in PPA, expert is entrusted with it because of his years of experience. These experts can also have information about regional funding options – there are different public organisations, so called “seed funding”. The employee managing R & D projects have also an overview of the funding opportunities of the Universities. In the area of internal security, they can also applicable in case of the involvement required partners.
- It is important to know the possibilities in a comprehensive key, to dare to ask and be consistent – for example, in ISFP rounds, the areas (topics) of funding were repeated year-on-year, and to successfully submit a request. Once you have identified the calls, you must read the instructions carefully. Before proceeding, be sure to check its criteria and requirements to see if you have followed them accurately.

In [D3.3 – Methodological Process Description for the Toolbox for the Cycle 1](#)